



# City of Powell River

## ZONING &/or OFFICIAL COMMUNITY PLAN BYLAW AMENDMENT APPLICATION

Folder: \_\_\_\_\_

Date: \_\_\_\_\_

### Required Application Information

All submissions must include the following information. Applicant must check completed items as part of the application package:

- Complete application package signed by registered owner(s) of the subject property
- Application Fee
- Copy of British Columbia Land Title for the subject property dated no more than five days prior to the date of application
- Written statement of intent outlining the proposed use of the subject property and proposal overview
- Written statement of intent outlining the proposed amendment and related reasons/rationale
- Conceptual drawing set that illustrates the proposed development.
- Survey Plan completed by registered British Columbia Land Surveyor (or Site Certificate) detailing location, lot dimensions and designations, highway, public roadway, rights-of-way, location of creeks, water courses, wetlands and pertinent topographic features

### Subject Property Information

Civic Address (*street address or general location*): \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ District Lot \_\_\_\_\_ Plan \_\_\_\_\_

PID \_\_\_\_\_ Roll No. \_\_\_\_\_

### Owner Under British Columbia Land Title

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**DEVELOPMENT SERVICES DEPARTMENT  
FEES**

**DEVELOPMENT**

Development Permit or Heritage Alteration Permit Fees

Addition less than 10 square metres and/or façade improvement only .....	\$100
Between 10 and 100 square metres of built-up gross floor area.....	\$200
For each additional 100 square metres of built-up gross floor area .....	\$50
To a maximum of .....	\$3000

Development Variance Permit Fees

Low Density Residential Applications .....	\$350
All Non-Residential Applications (including Multi-Family Zones).....	\$500

Temporary Commercial or Industrial Permit Fee.....\$800

Official Community Plan Bylaw Amendment .....

Zoning Bylaw Amendment .....

Simultaneous Official Community Plan/Zoning Bylaw Amendment .....

Board of Variance Application .....

Preliminary Works and Services Review .....

Development-related Legal Agreement Fee.....

**SUBDIVISIONS**

Fee Simple or Bare Land Strata (first lot) .....	\$350
Each additional lot created or affected .....	\$75

Strata Title Conversion (first lot).....	\$600
Each additional strata lot .....	\$75

Plan Signing Fee.....\$200

**BYLAW AND COMMUNITY PLAN DOCUMENTS (taxes not included)**

Zoning Bylaw .....

Official Community Plan Bylaw .....

Full Colour Official Community Plan.....

Zoning or Official Community Plan Map only.....

Subdivision Control Bylaw text only.....	\$15
Schedules and Specifications.....	\$50

**Agent or Consultant Working Under Written Authority of the Owner**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Amendment Application Overview**

Existing OCP Designation: \_\_\_\_\_ Proposed OCP Designation: \_\_\_\_\_

Existing Zone Category: \_\_\_\_\_ Proposed Zone Category: \_\_\_\_\_

Reason for Application (*must be completed*): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Legal Concerns**

What is the nature of any restrictive covenants and/or easements registered against this property? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Agent or Consultant/Owner Authorization (*Complete ONE of the following*)**

**If Owner Personally Applying**

I, \_\_\_\_\_ do solemnly declare that I am the registered owner of the real property legally described as: Lot \_\_\_\_\_ District Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

and that I am registered as such in the Land Registry Office of New Westminster, BC. I hereby agree to indemnify and keep harmless the City of Powell River and its employees against all claims, liabilities, judgements, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the consideration of this application.

I hereby declare that the foregoing information is true and proper and I make this declaration knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Please Print): \_\_\_\_\_

**If Agent or Consultant is Applying on Behalf of Owner**

I, \_\_\_\_\_ do solemnly declare that I am the authorized agent for \_\_\_\_\_ who is the registered owner of the real property legally described as: Lot \_\_\_\_\_ District Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

I hereby agree to indemnify and keep harmless the City of Powell River and its employees against all claims, liabilities, judgements, costs and expenses of whatsoever kind which may in any way occur against the said City and its employees in consequence of and incidental to, the consideration of this application.

I hereby declare that the foregoing information is true and proper and I make this declaration knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Signature of Agent: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_